

The Manna House Counselling Service

73 St Giles Street
Northampton NN1 1JF

Tel: 01604 633304

E-mail: mhcs@mannahouse.org.uk

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Manna House

Counselling Service



Serving the Community

Date:

Dear

Thank you for your recent enquiry regarding counselling with Manna House Counselling Service, please read this letter and the application form fully. Should you choose to apply for counselling, please return the completed application form to us along with a £15 administration fee.

Payment can be made by Card/Contactless facilities at our Northampton office, Cheques, Bank Transfers or Telephone. A copy of our data protection policy can be viewed at, or downloaded from, our website www.mannahouse.org.uk

Once we have received your completed application form and Admin fee, usually within 3-4 weeks we will invite you to an initial assessment after which, if it is agreed that we can be of help, you will be placed on our waiting list to be matched with a suitable counsellor once one is available, current waiting list is approximately 14 weeks.

I have also included information about some free wellbeing courses which we run that may be of interest.

Kind regards,

Manna House Counselling Service.

The Manna House Counselling Service has the following Fee policy to run the service as outlined below. If you are able to give more than suggested, this would be appreciated, as it would help us to maintain and expand our service.

Payments made by Bank Transfer or by cheque to:

*The Manna House Trust Sort Code: **08-90-73.** Account No: **50136872.***

Please reference your bank transfer using your client code and the session number (e.g. M131 – 4) or write this information on the back of your cheque.

If this is your initial application, please reference your £15 administration fee 'F1' and include your Surname.

Our fee per session is suggested on your **Household income:**

Up to £15,000:	- £15.00	£15,001 - £20,000:	- £20.00	£20,001 - £25,000:	- £25.00
£25,001 - £30,000:	- £30.00	£30,001 - £35,000:	- £35.00	£35,001 - £40,000:	- £40.00
£40,000 - £45,000:	- £45.00	£45,000 - £50,000:	- £50.00	£50,000 +	- £75.00



This service is funded by a Registered Charity: THE MANNA HOUSE TRUST - Reg. No. 286358